



# TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517 • [www.strathamnh.gov](http://www.strathamnh.gov)

## SIGN PERMIT APPLICATION

SIGN PERMIT # 2016-\_\_\_\_\_ MAP# \_\_\_\_\_ LOT# \_\_\_\_\_ - \_\_\_\_\_ ZONE \_\_\_\_\_

Location or Street Address of sign \_\_\_\_\_  
(Include unit/suite and/or Plaza name & street number)

### Owner Information (please print)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Phone # \_\_\_\_\_ Email address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ State & Zip \_\_\_\_\_

**Applicant Information (please print)**      **Store/Business Name** \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Phone # \_\_\_\_\_ Email address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/Town \_\_\_\_\_ State & Zip \_\_\_\_\_

**Sign Permit Fee** (please transfer amount from worksheet on reverse/page #2) \_\_\_\_\_ Check # \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_ Construction cost \$ \_\_\_\_\_

**Applicant Signature** \_\_\_\_\_

\_\_\_\_\_  
Date

Certification: I hereby certify that I am the owner of record of the named property, or that the proposed work is by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code authorized representative shall have the authority to enter areas covered by such permit at reasonable hour to enforce the provisions of the code(s) applicable to such permit. I certify that the information given is true and correct to the best of my knowledge. No changes from the above information will be made without approval of the building inspector. Construction activities shall not commence until the sign permit is issued. I acknowledge that all construction will be done in accordance with local town and state ordinances and building regulations and that compliance is the sole responsibility of the applicant. I realize that when all necessary approvals have been acquired, a sign permit may be granted by the building inspector to allow construction or change in land use in conformance with this application and those plans/specifications submitted in support thereof.

(Initial that I have read the above) \_\_\_\_\_.

Approved for construction or placement:

Building Inspector/CEO \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / 2016

Conditions of this sign permit:

~ Continue to reverse/page 2 ~

**SIGN PERMIT FEE CALCULATION:** *(Based on the total proposed sq. ft. per application rounded to the nearest whole square foot)*

<u>Sign Area (total square feet)</u>	<u>Single Sign</u>	<u>Two or More Signs</u>
1 - 20 square feet of total sign area.	\$30.00 flat fee	\$40.00 flat fee
21 - 40 square feet of total sign area.	\$30.00 flat fee	\$40.00 flat fee
41 - 64 square feet of total sign area.	\$30.00 flat fee	\$50.00 flat fee
65 - 99 square feet of total sign area	\$40.00 flat fee	\$50.00 flat fee
100 square feet or greater of total sign area.	\$50.00 flat fee	\$75.00 flat fee

**Residential Properties:** \$35.00 flat fee per sign

Sign Permit Fee = \$ \_\_\_\_\_

(Write this amount on the front of application above signature)

**PROPOSED SIGN** (more than two signs, please use separate sheet supplied)

Sign 1		Sign 2	
Type of Sign: <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other	Lighting: <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other	Type of Sign: <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other	Lighting: <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other
Sign Materials:		Sign Materials:	
Sign Face Dimensions: Height _____ ft/in X Width _____ ft/in		Sign Dimensions: Height _____ ft/in X Width _____ ft/in	
Sign Area (total square feet)		Sign Height from grade (for free standing sign)	
Setback from property line <i>(For free standing sign)</i> Street name _____ Or property line _____ Setback _____ feet		Setback from property line <i>(For free standing sign)</i> Street name _____ Or property line _____ Setback _____ feet	
Are there any existing signs on or within the property/lot/building development? No ____ Yes ____ If yes, attach a photo list of existing signs with their dimensions, location, and if they will be removed or replaced.			
<b>Notes:</b> 1. A separate electrical permit is required to wire the electrical sign. You must call for an electrical inspection of the sign prior to installation if the sign is to be electrified. The sign permit will not be released until an application for an electrical permit has been received. 2. A certification from a registered engineer and/or licensed architect licensed to practice in New Hampshire may be required upon request by the Code Enforcement Officer.			

Sign 3	Sign 4	Sign 5
<b>Type of Sign:</b> <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other	<b>Type of Sign:</b> <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other	<b>Type of Sign:</b> <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other
<b>Sign Materials</b>	<b>Sign Materials</b>	<b>Sign Materials</b>
<b>Sign Dimensions</b>  Height _____ ft. /in.  Width _____ ft. /in.	<b>Sign Dimensions</b>  Height _____ ft. /in.  Width _____ ft. /in	<b>Sign Dimensions</b>  Height _____ ft. /in.  Width _____ ft. /in
<b>Sign Area (total square feet)</b>	<b>Sign Area (total square feet)</b>	<b>Sign Area (total square feet)</b>
<b>Sign Height from grade (free standing)</b>	<b>Sign Height from grade (free standing)</b>	<b>Sign Height from grade (free standing)</b>
<b>Setback(s) from property line(s):</b> Street name _____ Or property line _____ Setback _____ feet	<b>Setback(s) from property line(s):</b> Street name _____ Or property line _____ Setback _____ feet	<b>Setback(s) from property line(s):</b> Street name _____ Or property line _____ Setback _____ feet
<b>Lighting:</b> <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other	<b>Lighting:</b> <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other	<b>Lighting:</b> <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other
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Sign 6	Sign 7	Sign 8
<b>Type of Sign:</b> <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other	<b>Type of Sign:</b> <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other	<b>Type of Sign:</b> <input type="checkbox"/> Free Standing <input type="checkbox"/> Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Awning/Canopy <input type="checkbox"/> Temporary <input type="checkbox"/> Other
<b>Sign Materials</b>	<b>Sign Materials</b>	<b>Sign Materials</b>
<b>Sign Dimensions</b>  Height _____ ft. /in.  Width _____ ft. /in.	<b>Sign Dimensions</b>  Height _____ ft. /in.  Width _____ ft. /in	<b>Sign Dimensions</b>  Height _____ ft. /in.  Width _____ ft. /in
<b>Sign Area (total square feet)</b>	<b>Sign Area (total square feet)</b>	<b>Sign Area (total square feet)</b>
<b>Sign Height from grade (free standing)</b>	<b>Sign Height from grade (free standing)</b>	<b>Sign Height from grade (free standing)</b>
<b>Setback(s) from property line(s):</b> Street name _____ Or property line _____ Setback _____ feet	<b>Setback(s) from property line(s):</b> Street name _____ Or property line _____ Setback _____ feet	<b>Setback(s) from property line(s):</b> Street name _____ Or property line _____ Setback _____ feet
<b>Lighting:</b> <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other	<b>Lighting:</b> <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other	<b>Lighting:</b> <input type="checkbox"/> Non-illuminated <input type="checkbox"/> Incandescent <input type="checkbox"/> Internally illuminated <input type="checkbox"/> Fluorescent <input type="checkbox"/> Externally illuminated <input type="checkbox"/> Other
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